Person Specification

Casual Retail Shop Assistant

| ATTRIBUTES | ESSENTIAL | DESIRABLE | HOW IDENTIFIED |
| --- | --- | --- | --- |
| **EXPERIENCE & SKILLS**  Experience of working with volunteers  Good communication and interpersonal skills  Good customer service skills  Display and merchandising and stock skills | √  √ | √  √ | Application Form/Interview  Application Form/Interview  Application Form/Interview  Application Form/Interview |
| **KNOWLEDGE**  Ability to safely undertake manual handling operations | √ |  | Application Form/Interview |
| **QUALIFICATIONS/TRAINING**  Good standard of education with numeracy and literacy skills  Willingness to undertake relevant training | √  √ |  | Application Form  Interview |
| **PERSONAL ATTRIBUTES**  Able to work in a target driven environment.  Able to work under supervision and carryout instructions  Able to respect confidentiality  Flexible approach to working hours | √  √  √  √ |  | Application Form/Interview  Application Form/Interview  Application Form/Interview  Application Form/Interview |